

2020 Winter Gathering FAQ

Please read FAQ's completely to understand who should attend, how to register, and how to reserve a hotel room. The procedures have changed from last year.

Please email Candice Hilliard at candice@icl.org with any additional questions.

- **Where is the 2020 Winter Gathering Located?**
 - The 2020 Winter Gathering will be held at Normandy Farm Hotel & Conference Center
 - 1401 Morris Rd Blue Bell, PA 19422
 - <https://www.normandyfarm.com/>
- **Who should attend?**
 - Two staff members per organization funded by the William Penn Foundation as DRWI cluster members are invited to the entire gathering. If your organization is a member of more than one cluster, you can register two staff per cluster.
 - Representatives of the Coordinating Committee are invited to the entire gathering.
 - In 2020, funding does ***not*** cover the attendance of an additional, third person per cluster organization. (This refers to the additional media/communications staff person per cluster organization that was funded last year.)
 - Partners from organizations funded through the William Penn Foundation's Watershed Protection Program who are invited to attend. (You will receive an invitation from the Institute for Conservation Leadership.)
- **What are the costs for participation?**
 - Participants pay a registration fee and the cost of their hotel accommodations if needed. The registration fee is reduced from last year and the hotel room cost is subsidized so that the costs for attending the 2020 Winter Gathering are slightly less than the 2019 Winter Gathering for participants who choose to share a hotel room. Those who choose a single hotel room pay slightly more.
 - For all attendees, registration fees include all meals.
 - DRWI Costs:
 - Registration fees for full Winter Gathering: \$55
 - Registration fees for one day (Wednesday OR Thursday): \$40
 - Hotel room (single or double): \$100/night
 - Watershed Protection Program Costs:
 - Registration fees for one day (Wednesday OR Thursday): \$50
 - Registration fees for both days (Wednesday AND Thursday): \$100
 - Hotel room (single or double): \$100/night
- **How has the cost changed from last year?**
 - This year's registration fee is lower. Participants staying overnight will book and pay for their hotel rooms directly with the venue. For participants sharing a hotel room, the total cost for the full gathering is slightly less than last year.
- **What is the main change in the registration process?**

- This year, all participants must reserve and pay for their hotel rooms with Normandy Farms directly. This allows participants to choose a shared room or a single room. For grantees of the William Penn Foundation, the hotel costs are subsidized so that the costs of attending the Winter Gathering are about the same as last year. (They are slightly cheaper if you choose to share a hotel room and slightly more if you choose a single.)
 - Please reserve your hotel room as soon as possible and before January 6th, when the room block ends. ****The hotel block may fill up before January 6th.****
 - The changes are designed so that reserving accommodations is more efficient and responsive to participants' accommodation needs and interests.
- **Does my registration through Eventbrite include my hotel room?**
 - No, registration for the Winter Gathering via Eventbrite does not include your hotel room. This year, ***all attendees must make their own hotel reservations.***
 - Go to - <https://reservations.travelclick.com/6182?hotelId=6182#/guestsandrooms>
 - Click "Add Code"
 - Click the drop-down menu that says "Discount Code"
 - Select "**Group Attendee**" code from the Discount Code drop-down menu
 - Insert code: **WG20** (You must select Group Attendee for the code to work)
 - Make reservation
- **I would like to share a room and/or a ride. How do I arrange that?**
 - If you have a roommate identified, one of you should make a reservation with the hotel for both of you in a double room.
 - If you want help finding a roommate or a ride, the Institute for Conservation Leadership, fill out [this Form](#) and ICL will give you access to a list of participants seeking roommates.
- **How do I book a hotel room?**
 - ***All attendees must make their own hotel reservations for the 2020 Winter Gathering.*** You can book a room designated at a special, discounted rate for the event. However, ICL will not cover hotel fees or make reservations. Please follow the link below to reserve your hotel room, and feel free to reach out to candice@icl.org if you have questions.
 - Go to - <https://reservations.travelclick.com/6182?hotelId=6182#/guestsandrooms>
 - Click "Add Code"
 - Click the drop-down menu that says "Discount Code"
 - Select "**Group Attendee**" code from the Discount Code drop-down menu
 - Insert code: **WG20** (You must select Group Attendee for the code to work)
 - Make reservation
- **When should I arrive?**
 - The Winter Gathering begins at 3 PM on Wednesday, February 12th. Registration opens at 2 PM.

- There will be a DRWI All Cluster meeting from 10 AM – 2:30 PM on Wednesday, February 12th, immediately prior to the Winter Gathering. Registration opens at 9 AM and continental breakfast will be served. If you are a DRWI cluster member or coordinating committee member, you are invited to the DRWI All-Cluster meeting.
- The DRWI Leadership Council (cluster coordinators, coordinating committee, and Initiative Stewards) will meet on Tuesday, February 11th from 1:00 – 5:30 PM. Please arrive at 12:30 PM for lunch.
- **Can I get to Normandy Farms using public transportation?**
 - Yes. Please follow [these instructions](#) to map your route via train or bus. Once you arrive at the train station, you may use the Complimentary Shuttle (instructions below)
 - From 30th Street Station (AMTRAK and SEPTA are located here)
 - Lansdale-Doylestown Line
 - Gwynedd Valley Stop (~40 Minutes)
 - ***Normandy Farm Complimentary Shuttle to Normandy Farm Hotel & Conference Center (1.2 Miles)***
 - Attendees can request the shuttle ahead of time by calling into the front desk directly at 215-616-8500
- **How can I share a ride with someone to the Winter Gathering?**
 - If you want to offer or find a ride, fill out [This Form](#) and ICL will give you access to a list of participants seeking roommates. Drivers are encouraged to consider offering a ride.